

COUNCIL AGENDA: FEBRUARY 3, 2015

SUBJECT: AUTHORIZATION TO ENTER INTO PROFESSIONAL SERVICE AGREEMENT – PORTERVILLE HOTEL SITE PREPARATION

SOURCE: Public Works Department - Engineering Division

COMMENT: On October 10, 2014, Engineering entered into a minor service agreement directing Roberts Engineering to perform a preliminary site assessment of the Porterville Hotel, establish site clearing parameters and provide the City with an Engineer's Estimate of Probable Cost.

Mr. Roberts has completed these tasks but has reserved the right to modify the Engineer's Estimate of Probable Cost once the Level I Site Assessment has been completed. Staff would like to amend Mr. Roberts' service agreement to include the preparation of technical specifications that will be used to bid the site clearing project. Further, it is staff's request that Mr. Roberts' service agreement be amended to bid assistance and construction management services. The soil borings will insure that the site is truly ready for sale without concerns of what may be buried beneath the concrete slab.

Plans and specifications will be ready on or before April 7, 2015 which will allow Council to award the Porterville Hotel Site Clearing Project on May 19, 2015. The funding source is General Fund, Redevelopment Agency Bond Proceeds and Workforce Housing Grant, and has been approved in the 2014/2015 Annual Budget.

RECOMMENDATION: That the City Council:

1. Authorize the Public Works Director to negotiate a "not to exceed" \$23,500 service agreement covering the preparation of technical specifications, soil borings, surface investigation, final Engineer's Estimate of Probable Cost, assistance during bidding and daily on site construction management.

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